

**BOARD OF DIRECTORS MEETING  
MINUTES  
July 30<sup>th</sup>, 2015**

A Board of Directors of the California Tow Truck Association was held on Thursday, July 30th, 2015 at the Town & Country resort and Convention Center in San Diego, CA.

**Board Members Present (unless otherwise indicated as "absent"):**

**From the Executive Committee:**

Terry Watford, Jr, President  
Casey Horvath, V.P. T-ROC South  
Tracy Koehler, V.P. T-ROC North  
Rodney Sellers, V.P. Education South  
Bruce Johnson, V.P. Education North  
Randy Levitt, Treasurer  
Andrea Olivarez, Secretary  
Dion Bracco, member at large  
Jay Van Arsdale, member at large  
Sherry White, Immediate Past President (absent)

**Directors:**

**Capitol:**

Douglas Nelson  
Dan Charlebois

**Central Valley:**

Billy Meyers

**Desert:**

Trent Butzlaff (absent)  
Robbie Kaufman

**Golden Empire:**

David McDannel

**Greater Bay Area:**

Alex Gorshen  
Gavin Leonard  
Quinn Piening  
John Reynolds

**Inland Empire:**

Michael Payne  
Terry Jordan (absent)

**Los Angeles**

Carvel Gay  
Adriana Gomez (absent)  
Bill Salazar  
Eleanor Sommers  
Kenneth Wilson

**Monterey:**

**North State:**  
Scott Bambauer (absent)  
Earl Peterson  
Lori Rodrigues

**Orange County:**

**Palomar:**  
Gene Inderriden

**Redwood:**

Alex Berg  
Robert Inskeep (absent)

**San Diego:**

Steven Hendrickson

**San Joaquin:**

Kevin McCracken (absent)

**Tri Counties:**

John Coulter  
Kathy Gean (absent)

**CTTA Staff**

Karly Worl, Vickie Young,

**General Counsel**

Brooks Ellison, Kirk Blackburn

**Guests:**

Pat Gay, Balinda Coulter

Meeting was called to order by President Terry Warford @ 9:23am, followed by Invocation lead by Dion Bracco and Pledge of Allegiance led by Carvel Gay.

A quorum was established

Closed session/Executive Session @ 9:29am

Closed session ended at 10:50am

Meeting called back to order @ 11:16am

**Secretary's Report:**Quinn Piening made a motion to accept the minutes, and noted that the Education Committee minutes needed to be amended by power point and Staff Clarification on news letter. Motion seconded by Billy Myers. MSC

**Treasurer's Report:**Open discussion. Randy Levitt made a motion to accept the Treasurer's Report and Dion Bracco seconded the report. MSC

Bruce Johnson made a motion to transfer \$91,000.00 from the General Operating fund account to the savings account as to ear mark the entire savings as a donation to the Foundation. Motion seconded by John Coulter. MSC

**Staff Report:**Vicky Young, Operations Manager

Earl Peterson made a motion to accept the Monterey Chapter Petition. Alex Burg seconded motion. MSC

Randy Levitt made a motion to accept all new members. Rodney Sellers seconded motion. MSC

**New members:**

Sunnyvale Towing, Inc.

Mach One Towing

McCaffrey's Laytonville Auto Wreckers

Dan Preston Towing

Hernandez Collision & Towing, Inc.

H&L Towing, Inc.

Iron Horse Towing

Always Towing & Recovery, Inc.

V&F Body Shop and Tow  
R. Lance Towing  
Freddie Mac's, Inc.  
California Towing & Transport  
City Motors  
Sky Towing

Automotive Richness & Transport  
Chambliss & Son Towing & Transport  
Home Motors Chevrolet/Cadillac  
Snaky Automobile Co., Inc  
Miller Brothers Automotive

Karly Worl presented dates for next BOD meetings:

October 2015 Bay Area  
1/13/16 Bay Area  
4/20/16 Burbank  
7/27/16 Sacramento  
October 2016 San Diego

Terry Warford made a motion to schedule meetings out for the above recommended dates . Motion seconded by Carval Gay. MSC

Lunch Break @ 12:05 CTTA provide food

Meeting called back to order@12:40pm

**WSTS Report:**

Show updates and discussion

Driver Competition Donations:

Doug Nelson- College Oak Towing	\$1,000.00
Bruce Johnson- Extreme Towing	\$500.00
Jay Van Arsdale- Country City Towing	\$250.00

**TROC Report/Legislative Update**

Vote to Elect Glenn Neal for the Law Enforcement North was confirmed by the board.

Private Property north, open discussion, no agreement was reached on representative selection.

**Education**

Heavy Duty test was repaired

Presented operating Principals presentation, board approved.

Carvel Gay made a motion to accept change in By Laws and to amend them with Brook's assistance to indicate members. Motion seconded by Steve Hendrickson. MSC

### **Amended By Laws 7-30-15**

**(Section 8.4. Education Committee:** The Association shall have an education committee which shall report to and advise the Board on all matters related to training and education. The Board shall adopt rules that shall govern the operation of the Committee, which must include; (1) a committee composition that is equitably reflects the diverse geographic and business interest of the Associations membership that is confirmed by a 2/3's vote of the Board, and 2) any substantive action or recommendations from the Committee must be reached by a 2/3's vote of the **Committee Members, present and voting,** and must be presented to the Board or Executive Committee for ratification, adoption, or modification. The Board or the Executive Committee shall have 5 business days following such a presentation to modify any Committee action, otherwise the presented action shall be deemed ratified. The Education Committee shall select one Committee Member to simultaneously serve on the Towing Regulatory Oversight Council, provided The Member meets the minimum qualifications required to serve on the Towing Regulatory Oversight Council. The Education Committee shall be subject to the ultimate and the control of the Board.

Carvel Gay made a motion to approve Education Committee operating procedures. Motion seconded by Steve Hendrickson. MSC

Carvel Gay made the motion to accept Dean Blomquist and John Coulter to become CTTA Trainers and to attend 3 classes, before 2016 and to be probationary at a stipend equivalent to minimum wage. Motion seconded by Kenneth Wilson. MSC

Bill Salazar made a motion to remove expiration date from certificates. Carvel Gay seconded motion. MSC

Andrea Olivarez made a motion to increase host food reimbursement to a \$15.00 maximum per day per student, not to exceed the total gross receipts. Motion seconded by Earl Petersen. MSC

### **Presidents Report**

Earl Petersen made a motion for the CTTA to request a member of the UCMCS to be a member on our Board and for CTTA to reach out to the UCMSC to allow CTTA a position on their Board as well. Motion seconded by Carvel Gay. MSC

Andrea Olivarez made a motion to have Terry Warford, CTTA president to Represent CTTA on the Board of the UCMCS. Motion seconded by Rodney Sellers. MSC

Doug Nelson made a motion to remove 2 Board Members that have not shown up to any board meetings for 2015. (John Coulter seconded motion. Trent Butzlaff, Desert District and Adrianna Gomez, Los Angeles District.)

Terry Warford made a motion to adopt attendance policy that will require a Board Member to make 75% of the Board meetings over a 2 year term.(Extenuating circumstances, to be reviewed on a case by case basis by the Executive Committee). Motion seconded by Dion Bracco. MSC

Rodney Sellers made a motion to bring all decisions to remove Board Members due to attendance to the vote of the Board of Directors. Bruce Johnson seconded the motion. MSC

Terry Warford made a motion for each member to use alternate per year in their absence and that it is excluded from the being counted/considered towards the 75% attendance rule. Rodney Sellers seconded the motion. MSC

Quinn Piening made a motion to make this voluntary with no reimbursement(no monetary compensation) to attend the meetings. Gavin Leonard seconded the motion.

Quinn Piening made a motion to adjourn the meeting. Alex burg seconded the motion. MSC

Meeting adjourned 4:03pm

#### Meeting minutes May 14, 2015 Amendments:

- 1) **Education Committee:** Rodney Sellers Amended minutes from May 14, 2015, Page 5 Remove:”Rodney Sellers reported on action items that they will be working on. “Operating principals should include going to the EC for any changes to the test not BOD approval. Also should include any new classes that may be needed should go before the EC”
- 2) **Staff Presentation:**Newsletter mailing to each new member poly bag mailing twice a year. Tow Times \$3480 California only, for 4000 people, Western States 7800 people=\$6800.00. Tow Professional no final price given, CTTA Printing –OP not reaching out to non-members it was the aim to make it available to members and non members. CTTA would solicit ads to cover the cost of the newsletter mailing.
- 3) **Ellison Wilson Group Report and Update:** Brooks Ellison made a presentation on Chapter Reimbursement Policy. Bruce Johnson made a motion to give every board member that attends 80% of each meeting \$300.00 as a stipend. Terry Warford seconded the motion . Discussion followed.MSC

Respectfully submitted by: Andrea Olivarez  
CTTA SECRETARY

